



UTTAR HARYANA BIJLI VITRAN NIGAM LTD

APPLICATION & AGREEMENT FORM IN RESPECT OF DOMESTIC / NON-DOMESTIC SUPPLY

(Strike out whichever is not applicable)

(For office use only)

Name of the Sub-Division	
Application No.	_____
Date of Receipt	_____

Photo

(To be filled up by the applicant in Block letters in ink)

1.	Applicant's Name	
2.	Father's name / Husband's Name	
3.	Full address of the premises at which supply is required.	
4.	Telephone No. (If any)	
5.	Permanent Address (Residential)	
6.	Name of the Bank with address & Account No. (If any)	
7.	Ration Card No./Voter Identity Card No. / Pan No. / Driving License No.	Any one
8.	Details of any other connection in the name of applicant (If any)	Category
		Account No
		Address
9.	Details of any other connection in the same premises (if any)	
10.	If Tenant, Landlord's Name & Address	
11.	Category of Connection (DS or NDS)	
12.	Type of Connection (Temporary or Permanent)	
13.	Connected Load / Contract Demand, applied for (in KW / KVA) (Furnish details in table at page -7)	
14.	Voltage at which supply required (LT 1phase / LT 3 phase / 11KV)	
15.	Whether new connection, reconnection or extension/ reduction in load or change of name	
16.	Existing Account No. (If any) (for reconnection, extension / reduction in load or change of name)	

Date: _____

Signature of applicant

ACKNOWLEDGEMENT

Date	Applicant's Name	Category of supply	Application Nos. _____

(Signature of authorized officer)

List of documents to be attached with A&A Form

1. Copy of registration deed/ Municipal or Panchayat House – Tax Assessment Notice/ Allotment letter by HUDA/HSIDC/Housing Board/ Group Housing Societies/ Lease Deed/ Receipt of rent paid (Any one of the document). In case of rural areas, a certificate from Sarpanch/Patwari of Village for proof of ownership of house if proof of registration is not available.
2. Consent of landlord on NJSP of Rs 15/-, in case of tenant seeking connection.
3. For NDS connection, General power of attorney in favor of signatory, in case of joint ownership & partnership firms; Certified true copy of the resolution, authorizing the signatory to deal with the UHBVN, passed by the Board of Directors, in case of companies (as applicable)
4. For NDS connections, self attested photocopy of the partnership deed in case of partnership firms / Memorandum & Article of association in case of companies (as applicable)
5. Attested copy of any one of documents listed at Sr. No. (7) of page-1 of the Form.

DECLARATION

I [-----], son/daughter/wife of [-----]
 -----], resident of [-----],
 (hereinafter referred to as the “Applicant”, which term shall mean and include executors, administrators, heirs, successors and assignees), do hereby swear and declare as under:

OR

The [-----], a company incorporated under the provisions of the companies Act – 1956, a sole proprietorship, a partnership, a partnership having its registered office at [-----] (hereinafter referred to as “Applicant”, which expression shall unless repugnant to the context or meaning thereof, include its successors and assignees), do hereby swear and declare as under:

1. THAT the applicant is a legal occupant / owner / landlord of the premises at [-----]
 -----] in support of which the applicant has enclosed a proof of occupancy / owner ship; and;
2. THAT In case of tenant; the written consent of the Landlord of the Applicant’s taking of the said electricity supply is enclosed herewith.
3. THAT the applicant has requested the Uttar Haryana Bijli Vitran Nigam Ltd (UHBVN) (hereinafter referred to as the “Supplier”) to provide a service connection in the above-mentioned premises in the Applicant’s name for the purpose mentioned in the application & agreement form; and;
4. THAT the Applicant hereby further agrees and undertakes:
 - (i) The applicant desires to have and agrees to take Electrical supply for the purpose stated in the Application and Agreement form, from the supplier at the premises stated, not exceeding the sanctioned load of the installation; and;
 - (ii) To indemnify the supplier against all proceedings, claims, demands, costs, damages, expenses that supplier may incur by reason of a fresh service connection to the Applicant; and;
 - (iii) That all the electrical work done within its / their premises are as per the provisions of Electricity Act 2003, and indemnify supplier against any loss to the applicant accrued on this account. Further, applicant agrees that if there is any harm / loss to the property of supplier, due to the fault of the electrical network within the premises of the Applicant, all the liabilities shall have to be borne by the applicant. Further, that the lift installed (if applicable) has been inspected and certified by the Lift Inspector and the all the fire safety norms have been complied with and the necessary fire clearance certificate (if applicable) has been issued by the competent authority. The applicant indemnifies the supplier against all proceedings, claims, demands, costs, damages, and expenses that supplier may incur by violation of the above regulations; and;
 - (iv) To accept and abide by all norms, Conditions of Supply, including Schedules of Tariffs, Schedule of General and Miscellaneous Charges, as per the provisions of The Electricity Act-2003 and other applicable laws in force, Rules / Regulations / Orders / Directives / Notification issued and enforced under applicable laws by HERC / CEA / Govt. of India / Govt. of Haryana and any other instructions / circulars issued by supplier / Nigam from time to time, and as amended from time to time, for equitable and efficient distribution of electric energy; and;
 - (v) To pay for the said supply in accordance with the relevant applicable Schedule of tariffs and also to pay all such other proper charges (including MMC, if applicable), as may become due, to the supplier, from time to time at rates laid down in the Standard Schedule of General & Miscellaneous Charges prescribed by the supplier; and;

- (vi) To pay taxes / duties, as may be levied on the sale of electricity to the applicant by the supplier. And,
- (vii) Require the supplier to supply with the necessary meter/meters on hire in terms of the section-55 of the Electricity Act-2003. The applicant agrees to give the Supplier such Meter Security and Monthly Meter service Charges, as may be required for the price of the meter/meters, whenever called upon to do so. In case, meter is not readily available, the applicant may be permitted to arrange own meter of standard specification as approved by the supplier; and;
- (viii) To be responsible for the safe custody of the meters, CTs, PTs, Cables etc provided by supplier and in case there is any damage to these equipments due to reasons attributable to the applicant, the same shall be chargeable to the Applicant. Further all repercussions, on account of breakage of seals of meters etc, Direct / dishonest/ abstraction of energy shall be to the account of applicant as per the extant rules of supplier; and;
- (ix) To allow clear and un-encumbered access to the meters for the purpose of meter reading and it's checking; and;
- (x) That the applicant shall have no objection at any time to the rights of the supplier to supply energy to any other consumer from the service line or apparatus installed on the applicants premises; and;
- (xi) That the supplier shall not be held responsible for any interruption / diminution of supply beyond its control; and;
- (xii) That the supply shall be used for the purpose that it has been sanctioned by the supplier and shall not be misused in any way to serve any other purpose; and;
- (xiii) That the supply shall not be extended/sublet to any other premises; and;
- (xiv) That the Applicant's industry/trade has not been declared to be obnoxious, hazardous/ pollutant by any Government agency and that no court orders are being infringed by grant of applied electricity connection at the Applicant's premises; and;
- (xv) That grant of electricity connection will not confer any legal right for regularization of building/ land use in respect to the electricity connection provided at the Applicant's premises; and;
- (xvi) That the supplier shall be at liberty to adjust the electricity consumption charges along with any other charges against the security deposits paid by the Applicant, in the event of termination of agreement or in case of any contractual default; and;
- (xvii) To pay any sum which may be found to become payable to Supplier with regards to all liabilities personally as well as by means of both movable and immovable properties; and;
- (xviii) To deposit additional consumption security / ACD as revised by UHBVN from time to time as per the prevailing regulations of HERC; and;
- (xix) That the supplier shall be at liberty to transfer the dues remaining unpaid by the applicant to other service connection (s) that may stand in the Applicants name and recover the same against the Consumption security / ACD; and;
- (xx) That the applicant would let supplier disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of legally binding directive by a statutory authority(s) to effect such an order. This shall be without prejudice to any other rights of supplier including that of getting its payment as on the date of connection; and;**
- (xxi) The applicant is not a DEFAULTER under the jurisdiction of UHBVN and DHBVN; and;**
- (xxii) There is no outstanding defaulting amount against the premises on which the connection is being sought; and;**
- (xxiii) To pay any sum which may be found to become payable to supplier with regards to past dues of supply to the above premises. In case of any defaulting amount on the premises, the Nigam reserves the right to disconnect the supply besides taking action for the recovery of dues as per the provisions of relevant applicable laws in force ; and;**
- (xxiv) That the applicant shall abide by the power cut, restricted/peak load hour's restrictions imposed by the Supplier from time to time ;and;

(xxv) All details furnished in this Application and Agreement forms are true to the Applicant's knowledge. If any information is found incorrect / concealed at a later stage, then the supplier will have the right to withhold / disconnect supply without any notice, as the case may be and forfeit the securities deposited with the supplier and the supplier will have right to adjust all dues against the security deposits ; and;

The Applicant further agrees that this declaration given by him will be construed as an agreement with the (UHBVN) / Supplier to the above effect.

Witness

Name _____
Father's name _____
Address _____
Account Number _____
Signature _____

Signature of the Applicant

Name of the applicant

Instructions for Applicants: -

- (i) Application No. shall be allotted by the cashier at the time of receipt of Application processing charges.
- (ii) Please furnish Installation Test report issued by licensed electrical wiring contractor, after completion of installation giving full details of load / machinery or self certification report(for less than 20 KW) as per prescribed format.

UTTAR HARYANA BIJLI VITRAN NIGAM LTD

For office use only

Application No.: _____

Applicant's Name: _____

Father's Name: _____

PAYMENT MADE WITH APPLICATION

Accepted on behalf of the Uttar Haryana Bijli Vitran Nigam Ltd. for connected load of _____ KW at _____ voltage level under _____ category connection.

Cashier to accept charges on account of the following: -

Date _____

Signature _____

Sr. No.	Item*	Amount (in Rs)
1.	Application Processing fee	
2.	Consumption Security	
3.	Meter security (if applicable)	
4.	Meter testing fee (if applicable)	
5.	Applicable Service connection Charges as per HERC Regulation / Orders.	
6.	Any other item.	
	Total	

* Strike out which ever is not applicable.

Received Rs _____ (Rupees _____)

Vide Receipt No. _____ Dated _____

Name _____ Designation _____ Signature _____

CERTIFICATE OF SITE VERIFICATION

Certified that I have personally verified the premises of the applicant at his site on which the supply is required.

Name of 11 KV feeder _____

Name of Distribution transformer _____

Name _____ Designation _____ Signature _____

Date _____

NO DUES CERTIFICATE

Certified that nothing is due against this applicant or the premises

Name _____ Designation _____ Signature _____

Date _____

AUTHORIZATION FOR CONNECTION**For Office Use Only**

Accepted and Sanctioned on behalf of the Uttar Haryana Bijli Vitran Nigam Ltd. for connected load of _____ KW at _____ voltage level for _____ category connection.

Dated _____

SDO 'OP'

The following charges / additional charges, documents and equipment for release of connection as per site verification be accepted.

(A) Charges: -

Sr. No.	Item*	Amount (in Rs)
1.	Consumption Security	
2.	Meter security (if applicable)	
3.	Meter testing fee (if applicable)	
4.	Applicable Service connection Charges as per HERC Regulation / Orders.	
5.	Any Other item	

*Notes: - Strike out whichever is not applicable.

(B) Documents & Equipments

- (i) Test report
- (ii) Energy Meter (if applicable)

Date _____

SDO 'OP'

Received Rs. _____ (Rupees _____)

Vide Receipt No. _____ Dated: _____

Name _____ Designation _____ Signature _____

Received documents & equipments _____

Name _____ Designation _____ Signature _____

The Account number allotted to applicant is _____

The service connection order number is _____

Name _____ Signature _____ Date _____

DETAILS OF CALCULATION OF LOAD TO BE FILLED BY APPLICANT (Norms may be revised from time to time)

Sr. No.	Particulars	No. of points	Total Load (In KW)	For office use only
1	Light Points (40 watt each)			
2	Fan Points (60 watt each)			
3	Wall socket (5 Amp) (6 sockets or part thereof=40 watts)			
4	Wall Socket (15 A) (6 sockets or part thereof =1KW)			
5	Rose Outlets for light Point (i) For DS: - 1 to 5 rose outlets (40 watts); 6 to 10 rose outlets (2 x 40 watts) (ii) For NDS: - 40 watt for each rose outlet			
6	Air Conditioners through wall socket (take actual load as per capacity)			
7	Geysers through wall socket (take actual load as per capacity)			
8	Any other motive load in H.P.			
	Total			