



UTTAR HARYANA BIJLI VITRAN NIGAM LTD.
C-16, Vidyut Sadan, Sector-6, Panchkula (Haryana)

Raj 01071

Non-C

Office Order

850 /UH/GA-48/Rag

Dated:- 31/07/08

In Continuation of the notification issued by this office No. 42/UH/GA-35 dated 16.06.2006 and further circulated by the Dy. Secy /Tech UHBVN vide memo No. Ch-217/DST-48/O/o dated 16.06.2006, the following additions / revision / substitution have been made in the existing DOP No.32, 26, and 57 delegated for the repair / maintenance of computer and allied equipments and providing internet connection as under.

DOP No.	Nature of Power	To whom delegated	Delegation in Rs.	Remarks
32(f)	To issue work order of service/repair of Computers, Printers, Scanners, UPS, Modem and Routers etc	Directors	Full Powers	<p>a For over hauling including any repair from original manufacture/suppliers or their authorized agencies on single quotation basis.</p> <p>b The work may also be carried out from agencies other than original manufacture after doing the market survey collecting spot quotations.</p>
		CE/HOD	6000	
		SE	4000	
		XEN / Sr AO/US	2500	
		AEE/AE/AO	1000	
26(H)	To purchase spares for Computers, Printers, UPS (including batteries), allied equipments and Antivirus software.	Directors	Full Powers	<p>1 The spares and antivirus software may be purchased from original manufacture/suppliers or their authorized dealer on single quotation basis</p> <p>2 The material may also be purchased from agencies other than original manufacture after doing the market survey collecting spot quotations</p>
		CE/HOD	6000	
		SE	4000	
		XEN / Sr AO/US	2500	
		AEE/AE/AO	1000	
57(B)	To sanction installation of new Broad-Band connection.	HODs	BSNL connection with max. of Rs 1000/ pm as per requirement. Installation charges will be extra.	For installation in own office as well as in subordinate offices
		SEs/Xens/Sr AOs		

This issues in pursuance of the decision taken by Board of Directors in their meeting held on 25.06.2006.

Under Secretary/GA,
 for M.D., UHBVN, Panchkula
 Dated: 31-07-08

Endst No. Ch- 62 /UH/GA-48/Rag

Copy of the above is forwarded to the following for information and necessary action:-

- 1 IG/Vigilance, HVPNL, Panchkula.
- 2 LR, HVPNL, Panchkula
- 3 All CGMs /CEs in UHBVN Panchkula.
- 4 CAO/FA & CAO (MM) / FA (HQ)/ CA in UHBVN Panchkula
- 5 Company Secretary, UHBVN Panchkula w.r : his memo No 2405/CS/UH/ BOD (116.21) dated 02.07.2008.
- 6 All GMs / SEs / XENS / SDOs, in UHBVN.
- 7 All Under Secretaries/Admn. Officers in UHBVN at Panchkula.
- 8 All Sr. Accounts Officers/AOs in UHBVN Panchkula.
- 9 All Sectional Heads in UHBVN Panchkula.

1.84
Ad. Secy.

Under Secretary/GA,